

Edmond Town Hall Board of Managers

Minutes

Emergency Meeting

May 1, 2014

The Board convened an Emergency Meeting at 4:08 P.M., Mary Hawley Room, Edmond Town Hall 45 Main St., Newtown, CT

PRESENT: James Juliano, Chairman, Karen Pierce, Andy Clure, Marie Smith, Mary Fellows, Margot Hall, Sheila Torres, Operations Manager.

MOTION was made by Margot Hall to approve a contract with Paddock Website Design for the construction of a website for Edmond Town Hall. Motion discussed and unanimously passed.

MOTION made by Karen Pierce and seconded by Marie Smith to purchase the following URLs - theedmondtownhall.com (lettering to be worked out more specifically); theedmondtownhall.org (lettering to worked out more specifically); edmondtownhalltheatre.com; edmondtownhalltheatre.org
Motion discussed and unanimously passed.

MOTION made by Andy Clure and seconded by Karen Pierce to purchase and install a Touch Screen, compatible with NEC projector, to be installed by DNR Lab. -price is \$400.00. Motion unanimously passed.

MOTION made by Margot Hall and seconded by Mary Fellows to approve up to \$500.00 for the purchase of an iPad - which will allow the projectionist to control projector sound, theater lights and other functions from the booth or anywhere else in the building. Motion unanimously passed.

MOTION made by Karen Pierce and seconded by Mary Fellows to purchase Adobe Illustrator software, cost up to \$300.00 annually, to enable ETH to edit advertising files when necessary. Motion unanimously passed.

MOTION made by Karen Pierce and seconded by Margot Hall to adjourn this meeting. Motion unanimously approved at 4:41 Pm.

Respectfully submitted,

Margot S. Hall